



BERMUDA

NURSING ACT 1997

1997 : 16

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WHEREAS it is expedient to repeal the Nurses Act 1969 and make new provision for regulating nursing:

[Words of enactment omitted]

Short title

1 This Act may be cited as the Nursing Act 1997.

Interpretation

2 In this Act—

“the Association” means the Bermuda Nurses Association;

“Committee” means the Nursing Profession Complaints Committee established by section 6C;

“the Council” means the Council referred to in section 3;

“general nurse”, “nurse specialist”, “advanced practice nurse” and “nursing associate” have the meanings assigned to those expressions by rules made under subsection (2) of section 9;

“member”, except in sections 5(2)(a) and 8(3)(a), means member of the Council;

“the Minister” means the Minister responsible for Health;

“nurse”, except in section 8(3)(b), means a general nurse, a nurse specialist or an advanced practice nurse or any other category of nurse that may be prescribed;

“prescribe”, except in relation to prescribing a drug, means to prescribe by rules;

“professional misconduct” includes—

(a) incompetence or negligence in the practice of nursing;

(b) improper or unethical conduct in relation to professional practice; and

(c) a contravention of, or failure to comply with, a provision of this Act or the rules, including a code of conduct prescribed under section 6B;

“the register” means the register maintained by the Council under section 4, and “to register” and “registration” are to be construed accordingly;

“the repealed Act” means the Nurses Act 1969;

“rules” means rules made by the Minister under section 9;

“training” includes education.

[Section 2 amended by 2010 : 38 s. 2 effective 6 August 2010]

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The Bermuda Nursing Council

3 (1) The Bermuda Nursing Council established by the repealed Act is continued under this Act with the attributes set out in subsections (2) and (3), being attributes conferred by subsections (2) and (3) of section 2 of the repealed Act.

(2) The Council is a body corporate having perpetual succession and a common seal and power to acquire, hold and dispose of moveable property of whatever kind, and to enter into contracts and do all things necessary for the purpose of its functions.

(3) The Council may sue and be sued in its corporate name, and may be described by that name for all purposes.

(4) The functions of the Council are—

- (a) to promote the art and science of nursing;
- (b) to develop and maintain high standards in the practice of nursing;
- (c) to advise the Minister on matters relating to nursing;
- (d) to administer the system of nursing registration instituted by this Act; and
- (e) to carry out enquiries into complaints, and enquires on its own initiative, concerning nurses and nursing associates, as provided for by this Act.

(5) The provisions of the First Schedule have effect for the purpose of determining the constitution and powers of the Council and for regulating its proceedings.

[Section 3 subsection (4)(e) inserted by 2010 : 38 s. 3 effective 6 August 2010]

The professional register

4 (1) The Council shall establish and maintain a register of nurses and nursing associates.

(2) The register shall be divided into such parts as the Council may determine, the parts being indicative of different qualifications and different kinds and standards of training; and references in this Act to parts of the register are to the parts so determined.

(3) The Minister may make provision by rules—

- (a) as to the documentary and other evidence to be produced by those applying for registration or for additional qualifications to be recorded, or for any entry in the register to be altered or restored;
- (b) as to the keeping of the register and the means of obtaining access to, and copies of extracts from, it;
- (c) for a person's registration to remain effective without limitation of time (subject to removal from the register for misconduct or otherwise) or to lapse after a specified period or in specified cases, or to be capable of renewal as and when provided by the rules.

(4) The Minister may by order provide—

- (a) for persons to be registered in one or more parts of the register by virtue of having been included in one or more registers, rolls or lists maintained under the repealed Act, or having been certified under that Act;
 - (b) for a specified part of the register to be closed, as from a date specified by the order, so that on or after that date no further persons can become registered in that part.
- (5) The Minister shall consult the Council before making, varying or revoking an order under subsection (4).
- (6) Such an order is subject to the negative resolution procedure.
- (7) Copies of the register shall be deposited for public inspection at the offices of the Bermuda Nursing Council, at the Ministry of Health Headquarters and at such other places as the Council may determine.
- (7A) The Council shall publish a notice in the Gazette annually indicating the places where copies of the register are available for public inspection.
- (8) A certificate issued and duly authenticated by the Council stating that a person is, or was at any date, or is not, or was not at any date, registered is evidence in all courts and tribunals of the fact stated in the certificate.
- (9) In any enactment or instrument (past or future, and including this Act) “registered”, in relation to a nurse or nursing associate, means registered in the register maintained under this section by virtue of qualifications as such a nurse or nursing associate, as the case may be.

[Section 4 amended by 2010 : 38 s. 4 effective 6 August 2010]

Admission to the register

- 5
- (1) A person seeking admission to a part of the register must make an application to the Council for a registration certificate, in a form determined by the Council, and submit payment of the relevant fee prescribed under the Government Fees Act 1965.
- (2) Subject to subsection (4) below, the applicant shall be registered in that part if he satisfies the Council that he—
- (a) is of good character;
 - (b) has the appropriate qualifications; and
 - (c) has either Bermudian status or the right to work in Bermuda in an occupation for which those qualifications qualify him.
- (3) He is to be regarded as having those qualifications if—
- (a) he has in Bermuda undergone the training, and passed the examinations, required by the rules for admission to that part of the register; or
 - (b) he has professional qualifications obtained outside Bermuda, and either—

- (i) those qualifications are recognised by the Council as being to a standard sufficient to justify his registration in that part; or
- (ii) they are not so recognised but the applicant has undergone in Bermuda or elsewhere such additional training as the Council may require.

(4) An applicant whose professional qualifications were obtained outside Bermuda and whose first language is not English must satisfy the Council that he has sufficient knowledge of the English language to be able to function as a nurse or nursing associate in Bermuda.

(5) On registration of a person under subsection (2), the Council shall issue to that person a registration certificate in a form determined by the Council.

(6) Subject to the provisions of this Act regarding removal of a person's name from the registry, a registration certificate is valid from the date when it is issued until December 31 in the next year after the year in which it was issued.

[Section 5 amended by 2010 : 38 s. 5 effective 6 August 2010; subsection (1) amended by 2014 : 25 s. 2 effective 29 July 2014]

Renewal of registration

6 (1) A person may make an application to the Council for renewal of his registration certificate, in a form determined by the Council, and shall submit payment of the relevant fee prescribed under the Government Fees Act 1965.

(2) An application for renewal of a registration certificate shall be made in September or October of the year in which the certificate is due to expire.

(3) The Council shall issue a renewal of registration certificate if the Council is satisfied that the applicant—

- (a) continues to meet the conditions set out in section 5(2);
- (b) has been engaged in the practice of nursing, or the particular type of nursing for which the person applies to be registered, as the case may be, for the prescribed number of hours per year in the two year period immediately prior to the date of application; and
- (c) at the date of application is in compliance with the requirements of section 6A with regard to continuing professional education.

(4) Subject to the provisions of this Act regarding removal of a person's name from the registry, a renewal of registration certificate is valid for two years from January 1 following the date of application.

(5) If the Council decides not to issue a renewal of a person's registration certificate, that person's name shall be removed from the registry at the end of the period allowed under section 7 for appeal of the decision, unless the person appeals the decision,

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in which case the person's name may not be removed from the registry until after disposition of the appeal.

[Section 6 repealed and replaced by 2010 : 38 s. 6 effective 6 August 2010; amended by 2014 : 25 s. 3 effective 29 July 2014]

Continuing professional education

6A (1) Every registered nurse and nursing associate shall complete a prescribed number of hours of continuing professional education during each period for which their registration certificate, or renewal of registration certificate, is valid.

(2) For the purpose of this section "continuing professional education" means any program of training or development of knowledge that the Council may approve for nurses or nursing associates.

[Section 6A inserted by 2010 : 38 s. 6 effective 6 August 2010]

Professional Conduct

6B (1) The Council may prescribe a code of conduct for nurses and nursing associates and such code may incorporate by reference standards of conduct of professional nursing organizations as amended from time to time.

(2) Every registered nurse and nursing associate shall inform the Council if they are—

- (a) convicted of any offence for which that nurse or nursing associate is sentenced to a term of imprisonment without the option of a fine;
- (b) found guilty of professional misconduct by any body that regulates the nursing profession outside Bermuda; or
- (c) struck off the register of nurses or nursing associates in any place outside Bermuda.

[Section 6B inserted by 2010 : 38 s. 6 effective 6 August 2010]

Nursing Profession Complaints Committee

6C (1) There shall be established, in accordance with the Second Schedule, a committee to be known as the "Nursing Profession Complaints Committee".

(2) The functions of the Committee are—

- (a) to receive and investigate, or cause to be investigated, complaints against any registered person including any allegation that—
 - (i) the person's registration was improperly obtained,
 - (ii) the person is guilty of professional misconduct,
 - (iii) the person is unfit to practise by reason of conviction of an indictable offence or adverse physical or mental health, or
 - (iv) the person is otherwise unfit to practise or to be registered; and

- (b) to perform such other functions as may be prescribed.
- (3) The Committee may investigate any complaint based on matters alleged to have occurred—
 - (a) inside or outside Bermuda; or
 - (b) at any time, whether or not at a time when the person was a registered person.
- (4) A complaint referred to in subsection (2)(a)—
 - (a) shall be made by the complainant or—
 - (i) if the complainant is a child or is physically or mentally unable to make the complaint, by the parent or guardian, friend or a person acting on behalf of the complainant, and
 - (ii) if the conduct complained of relates to a person who is dead, by the person's executor or personal representative;
 - (b) shall be in writing and addressed to the Committee;
 - (c) shall set out the matters alleged to constitute grounds for disciplinary action to be taken against the person who is the subject of the complaint; and
 - (d) may be required by the Committee to be in a form approved by the Committee.
- (5) The Second Schedule has effect as to the appointment and proceedings of the Committee and other matters relating to the Committee.
- (6) If the Committee considers that a complaint arose from a misunderstanding by the complainant or between the complainant and the person complained of, the Committee may, before proceeding further with the investigation of the complaint, require the parties to appear before it in order to discuss the matter with a view to clarifying the misunderstanding and resolving the matter informally.

[Section 6C inserted by 2010 : 38 s. 6 effective 6 August 2010]

Investigation of complaint by Committee

- 6D (1) Where a complaint under section 6C(4) is not resolved informally, the Committee shall investigate the complaint and determine whether, in its opinion, the complaint—
- (a) is frivolous or vexatious, is made in bad faith, is an abuse of process, or for any other reason, ought not to be referred to the Council; or
 - (b) ought to be referred to the Council for decision.
- (2) The Committee—

- (a) shall give written notice to the person who is the subject of the complaint that a complaint has been made, together with a summary of the matters alleged in the complaint;
- (b) shall request that the person who is the subject of the complaint show cause in writing, within a specified time after the notice is given, explaining why the matter should not be placed before the Council for determination; and
- (c) may take evidence from witnesses on oath or affirmation, administered by the Chairman.

(3) If the Committee determines that a complaint is frivolous or vexatious, is made in bad faith, is an abuse of process or otherwise ought not to be considered by the Committee, it shall dismiss the complaint and give written notice to the complainant of the dismissal and the reasons for the dismissal.

(4) If the Committee determines that a complaint ought to be referred to the Council for decision, the Committee shall, as soon as practicable, refer the matter to the Council.

[Section 6D inserted by 2010 : 38 s. 6 effective 6 August 2010]

Enquiry into complaint by Council

6E (1) If a complaint is referred to the Council, the Council shall conduct an enquiry into the complaint.

(2) For the purposes of an enquiry under this section, the Council—

- (a) may take evidence from witnesses on oath or affirmation, and for that purpose the chairman of the Council may administer an oath or affirmation;
- (b) shall afford the registered person and the Committee, or any member of the Committee, every facility—
 - (i) to appear before the Council at all stages of the enquiry,
 - (ii) to be represented by counsel,
 - (iii) to call or cross-examine witnesses, and
 - (iv) generally to make a full defence or explanation in the matter of the complaint.

(3) Following its enquiry, the Council shall make a decision as to whether the complaint is proved or not proved, in whole or in part, together with reasons for its decision.

(4) If the Council decides that a complaint is not proved, in whole or in part, it shall dismiss the complaint to the extent that it is not proved.

(5) If the Council decides that a complaint is proved, in whole or in part, it shall record a finding to that effect and it may make any order of a disciplinary nature that it sees fit in respect of a person against whom the complaint is made, including an order—

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- (a) admonishing the person;
- (b) suspending the person from the practice of nursing for such period as it sees fit or for an indefinite period;
- (c) striking the name of the person off the register or part of the register; and
- (d) imposing conditions or limitations with regard to the practice of nursing by the person.

(6) The Council shall give written notice, to the person against whom the complaint is made, of its decision under subsection (3) and any order made by the Council under subsection (5), together with reasons.

(7) The person against whom the complaint is made may appeal against a decision or order of the Council in the manner provided in section 7.

(8) Any proceedings in connection with the holding of an enquiry by the Council under this section shall, for the purposes of the provisions of the Criminal Code Act 1907 relating to perjury, be deemed to be judicial proceedings.

(9) A member of the Council who was involved in the matter complained of may not participate in an enquiry by the Council under this section.

(10) A person who is suspended from practice under this section shall, for the duration of the suspension, be deemed not to be registered.

[Section 6E inserted by 2010 : 38 s. 6 effective 6 August 2010]

Enquiry by Council of its own initiative

6F (1) In the absence of a complaint, the Council may, of its own initiative, hold an enquiry into any matter referred to in section 6C(2) that could have formed the subject of an investigation by the Committee.

(2) The provisions of section 6E that apply in respect of an enquiry by the Council under that section into a complaint apply to an enquiry under this section with any necessary modifications.

[Section 6F inserted by 2010 : 38 s. 6 effective 6 August 2010]

Voluntary removal of name from register

6G (1) Any person who desires to have his name removed from the register shall make an application, in a form determined by the Council, and shall submit payment of the relevant fee prescribed under the Government Fees Act 1965.

(2) Upon approval of the application and payment of the relevant fee, the Council shall make the necessary alterations to the register.

[Section 6G inserted by 2010 : 38 s. 6 effective 6 August 2010; amended by 2014 : 25 s. 4 effective 29 July 2014]

Restoration of name to register

6H (1) A person whose name has been removed from the register under section 6G, or whose name has been struck from the register, or who has been suspended from practice, under section 6E or 6F, may make an application to the Council, in a form determined by the Council, for his name to be restored to the register or for his suspension to be terminated, as the case may be.

(2) On receipt of an application, the Council shall decide whether or not to restore the applicant's name to the register or to terminate their suspension, after considering the following matters—

- (a) the character and professional ability of the applicant;
- (b) the nature of the matter in respect of which the applicant's name was struck from the register or for which the applicant was suspended;
- (c) the conduct of the applicant after his name was struck from the register or after they were suspended; and
- (d) any other circumstances appearing to the Council to be relevant.

(3) The Council shall give written notice to the applicant of its decision, together with reasons.

(4) An applicant may appeal against a decision of the Council in the manner provided in section 7.

[Section 6H inserted by 2010 : 38 s. 6 effective 6 August 2010]

Appeals

7 (1) A person aggrieved by any decision of the Council referred to in paragraphs (a) to (e) of this subsection may, within 28 days after the date on which notice of the decision is given to the person by the Council, appeal to the Supreme Court against the decision. The following are decisions that may be appealed—

- (a) a decision not to issue or renew a registration certificate;
- (b) a decision to remove the name of a person from the register;
- (c) a decision to remove, or alter, any entry in the register in respect of a person;
- (d) a decision not to restore a person's name to the registry;
- (e) a decision not to terminate a person's suspension.

(2) On an appeal under this section the Supreme Court may make such order in the matter as it thinks proper, including an order as to the costs of the appeal.

(3) An order of the Supreme Court under subsection (2) is final.

(4) The practice and procedure to be followed in relation to an appeal under this section are as prescribed by rules of court.

[Section 7 subsection (1) amended by 2010 : 38 s. 7 effective 6 August 2010]

False claims

8 (1) A person commits an offence if, with intent to deceive (whether by words or in writing or by the assumption of a name or description, or by the wearing of a uniform or badge or by any other kind of conduct)—

- (a) he falsely represents himself to be a nurse or nursing associate or to possess qualifications in nursing; or
- (b) he falsely represents himself to be registered in the register, or in a particular part of it.

(2) A person commits an offence if—

- (a) with intent that a person shall be deceived, he causes or permits another person to make any representation about himself which, if made by himself with intent to deceive would be an offence in him under subsection (1); or
- (b) with intent to deceive, makes with regard to another person a representation which—
 - (i) is false to his own knowledge; and
 - (ii) if made by the other with that intent would be an offence by the other under that subsection.

(3) Subsection (1) does not apply to—

- (a) a person who practises nursing in accordance with his duties as a member of the Armed Forces of the Crown or of the Government of the United States; or
- (b) a person who, being a qualified nurse of a country or territory other than Bermuda, accompanies a patient to Bermuda and practises nursing in relation to that patient in Bermuda for a period not exceeding one month.

(4) A person guilty of an offence under this section is liable on summary conviction to a fine not exceeding 3000 dollars.

[Section 8 amended by 2010 : 38 s. 8 effective 6 August 2010]

Prohibition regarding practice of nursing

8A (1) No person who is not a registered nurse or nursing associate shall practise nursing in Bermuda or hold himself out as practising nursing in Bermuda.

(2) A person who contravenes subsection (1) is guilty of an offence and is liable on summary conviction to a fine not exceeding 3,000 dollars.

[Section 8A inserted by 2010 : 38 s. 9 effective 6 August 2010]

Prohibitions against prescription of drugs

8B (1) No nurse, other than an advanced practice nurse, and no nursing associate shall prescribe any drugs that are listed in the Third or Fourth Schedule of the Pharmacy and Poisons Act 1979.

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(2) An advanced practice nurse may only prescribe drugs on the authorization of a registered medical practitioner.

(3) A person who contravenes subsection (1) or (2) commits an offence and is liable on summary conviction to a fine not exceeding 3,000 dollars.

[Section 8B inserted by 2010 : 38 s. 9 effective 6 August 2010]

Notice

8C Any application, notice or other document which is required or authorized under the Act to be made or given to, or served on, any person may be made, given or served by hand delivering it to the person or delivering it by registered mail to the person, or—

- (a) in the case of the Minister, by delivering it to an officer in the Ministry of Health;
- (b) in the case of the Council, by delivering it to the chairman or deputy chairman of the Council; and
- (c) in the case of any person other than the Minister or the Council, by leaving it at, or sending it to his usual or last business address.

[Section 8C inserted by 2010 : 38 s. 9 effective 6 August 2010]

Annual report

8D The Council shall, not later than April 30 after the end of each calendar year, submit a report to the Minister on its activities for that year, including a report by the Committee on its activities.

[Section 8D inserted by 2010 : 38 s. 9 effective 6 August 2010]

Rules

9 (1) The Minister may, after consultation with the Council, make rules for the purpose of giving effect to this Act, and in particular with respect to anything which by this Act is required or authorised to be prescribed or provided for by rules.

(2) Without prejudice to subsection (1), the Minister may, after consultation with the Council, make rules—

- (a) defining the expressions “general nurse”, “nurse specialist”, “advanced practice nurse” and “nursing associate”;
- (b) establishing and defining additional categories of nurses;
- (c) describing the functions of different categories of nurses and of nursing associates;
- (d) prescribing the qualifications, training and experience required for different categories of nurses and for nursing associates; and
- (e) prescribing anything that is authorized or required to be prescribed under this Act.

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(3) The Minister shall consult the Council before making, amending or revoking any rules.

(4) Rules are subject to the negative resolution procedure.

[Section 9 amended by 2010 : 38 s. 10 effective 6 August 2010]

Repeal

10 The Nurses Act 1969 is repealed.

Commencement

11 This Act comes into operation on such day as the Minister may appoint by notice published in the Gazette.

FIRST SCHEDULE

(Section 3(5))

THE BERMUDA NURSING COUNCIL

PART I

CONSTITUTION OF COUNCIL

- 1 (1) The Council shall consist of nine members.
- (2) Of those—
- (a) the Chief Nursing Officer shall be a member exofficio;
 - (b) three members shall be general nurses, of whom—
 - (i) one shall be appointed by the Association; and
 - (ii) two shall be appointed by the general nurses of Bermuda in elections conducted by the Council;
 - (c) one member shall be a nurse specialist appointed by the nursing specialists of Bermuda in elections conducted by the Council;
 - (ca) one member shall be an advanced practice nurse appointed by the Association;
 - (d) one member shall be a nursing associate appointed by the nursing associates of Bermuda in elections conducted by the Council;
 - (e) one member shall be a registered medical practitioner appointed by the Bermuda Medical Doctors Association;
 - (f) one member shall be a person appointed by the Minister who—
 - (i) is not a general nurse or an advanced practice nurse or a nurse specialist or a nursing associate or a registered medical practitioner; and
 - (ii) is in the Minister's opinion qualified by training, experience or both to assist the Council in matters of a legal or ethical nature.
- (3) [Repealed by 2010 : 38]
- 2 For every member appointed under (b), (c), (ca), (d), (e) or (f) of sub-paragraph (2) of paragraph 1 ("the primary member"), there shall be an alternate member appointed, in the same manner as that by which the primary member is appointed, to perform the functions of the primary member as circumstances may require.
- 3 The Council shall have—

- (a) a chairman appointed (initially by the Minister and, as from such later day as the Minister may appoint, by the Council itself) from among the members mentioned in (b), (c) or (ca) of sub-paragraph (2) of paragraph 1; and
- (b) a deputy chairman appointed by the Council from among the Council's members.

PART II

OTHER PROVISIONS WITH RESPECT TO CONSTITUTION ETC. OF COUNCIL

TENURE OF OFFICE OF MEMBERS AND CHAIRMAN ETC.

- 4 (1) A member shall hold office for the term of 3 years.
- (2) A member (other than the Chief Nursing Officer) may not at any time be appointed to a third consecutive term of membership, but, subject to that, a member may be re-appointed.
- 5 (1) Where a member's place becomes vacant (whether by death, resignation or otherwise) before the expiration of his term, the vacancy shall be filled in the same manner as that by which he became a member.
- (2) A person who becomes a member under sub-paragraph (1) shall, subject to sub-paragraph (3), hold office for the remainder of the term of the former member whose place he fills.
- (3) The term of a person who has become a member under sub-paragraphs (1) and (2) is his first term for the purposes of sub-paragraph (2) of paragraph 4.
- 6 If the chairman or the deputy chairman ceases to be a member, he shall also cease to be chairman or deputy chairman.

Procedure

- 7 (1) The Council may act notwithstanding any vacancy among its members.
- (2) At any meeting of the Council the quorum shall be 5 members.
- (3) The Council may constitute committees of itself for the purpose of transacting particular business of the Council.
- (4) Persons who are not members of the Council may be appointed by it as members of such committees; but not more than one-third of the members of such a committee shall be persons appointed by virtue of this sub-paragraph.
- (5) The Council may, by means of standing orders, regulate its own procedure and that of any committees constituted under sub-paragraph (3), and may, to such extent and in such cases as may be permitted or required by its standing orders, act through those committees.

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(6) No defect in the appointment of any member shall invalidate any proceedings of the Council or of its committees.

Documents

8 A document purporting to be duly executed under the seal of the Council or to be signed on its behalf shall be received in evidence, and is deemed to be so executed or signed unless the contrary is proved.

[First Schedule amended by 2010 : 38 s. 11 effective 6 August 2010; paragraph 1(2)(e) amended by 2016 : 3 s. 24 effective 1 April 2016]

SECOND SCHEDULE

(section 6C)

NURSING PROFESSION COMPLAINTS COMMITTEE

1. The Committee shall consist of three members appointed by the Minister, as follows—
 - (a) one from a list of at least three registered nurses in good standing who are nominated by the Association;
 - (b) one from a list of at least three registered nurses in good standing who are nominated by the Council; and
 - (c) a barrister and attorney who is admitted and enrolled in Bermuda.
2. A person who is a member of the Council may not be appointed as a member of the Committee.
3. Appointment as a member under paragraph 1 shall be for a term not exceeding three years and a member is eligible for reappointment.
4. The Minister may appoint a second person to act as an alternate to a member appointed under paragraph 1.
5. An alternate to a member shall be appointed in accordance with the requirements for the appointment of the member, and his term of appointment shall, if not sooner terminated, end at the expiration of the term of the member.
6. There shall be a chairman of the Committee who shall be appointed annually by the Minister from among the members of the Committee to hold office until December 31 of the year for which he was appointed, and who shall be eligible for re-appointment as chairman.
7. If at any time the chairman ceases to be a member of the Committee, or for any other reason ceases to hold office as chairman, the Minister shall, as soon as possible, appoint from among the members of the Committee another person to be chairman.
8. If at any meeting of the Committee the chairman is absent, the members present shall elect one of their number to act as chairman at the meeting.
9. Two members of the Committee shall form a quorum at any meeting.
10. Every question or matter to be determined by the Committee at any meeting shall be decided by a majority of the members present at the meeting but, in the event of an equality of votes, the chairman shall have the casting vote.
11. Fees shall be paid to members of the Committee in accordance with the Government Authorities (Fees) Act 1971.
12. The validity of any act or proceedings of the Committee shall not be affected by any vacancy among the members of the Committee or by any defect in the appointment of a member of the Committee or of the chairman.

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13. Subject to this Act, the Committee may regulate its own proceedings.

14. The Committee shall, not later than March 1 after the end of each calendar year, submit a report on its activities for that year to the Council.

[Second Schedule repealed and replaced by 2010 : 38 s. 12 effective 6 August 2010]

[Assent Date: 28 March 2003]

[Amended by:

2010 : 38

2014 : 25

2016 : 3]